

## **School Volunteers/Community Resource Persons**

### **School volunteers**

A volunteer is a person who works on an occasional or regular basis at school sites or other educational facilities to support the efforts of professional personnel. Such an adult volunteer worker shall serve in that capacity without compensation and without employee benefits of any type. Pursuant to state law and district policy, some volunteers may be covered by Workers' Compensation and liability protection.

Volunteers may be utilized in the schools when prior approval is obtained from the building principal.

Use of volunteers within the district shall not conflict with or replace any regularly authorized personnel allotment.

Volunteers shall check in and out through the school office and shall only work with students under the immediate supervision and direction of a licensed employee.

Volunteers are expected to comply with all policies, administrative procedures and guidelines set forth by the district.

### **Background checks of routine volunteers**

Prior to adding an individual's name to the school district's list of authorized volunteers, the school district shall conduct a background check of the individual. Such background check may include but not be limited to making an inquiry to the Colorado Department of Education, the Colorado Bureau of Investigation, and/or other law enforcement agency to determine if there is any information on record indicating that the individual has been convicted of a crime involving unlawful sexual behavior or unlawful behavior with children.

Persons failing to provide the necessary information to conduct such background checks shall not be added to the authorized list. The decision made by the school district concerning an individual's fitness to volunteer in the school setting shall be final.

### **Community resource persons**

Whenever a teacher wishes to arrange for a resource person to address or participate in a class or program, the teacher shall confer with and obtain the prior approval of the building principal. Information provided to the building principal shall include the name of the resource person and the date of the proposed visit, as well as the topic which will be discussed with students.

Adopted: prior to 2018

Revised and recoded by the superintendent: date of manual revision

LEGAL REFS.: C.R.S. 8-40-2026 (*Workmen's Compensation Act*)

File: I-19 (IJOC)

C.R.S. 22-32-109.7 (*specific Board duties regarding hiring inquiries and reporting*)

C.R.S. 24-10-103 (4)(a) (*Colorado Governmental Immunity Act*)

CROSS REFS.:

Board *policies*:

EL-1, Global Executive Constraint

EL-9, Treatment of Students, Parents and Community

EL-11, School Safety

*Administrative policy*:

IMB, Teaching About Controversial Issues and Use of Controversial Materials

Weld County School District Re-3J, Hudson, Colorado